



Local Agency Formation Commission
LAFCO of Napa County

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June 7, 2010
Agenda Item No. 7a (Action)

May 27, 2010

TO: Local Agency Formation Commission

FROM: Keene Simonds, Executive Officer

SUBJECT: Amendments to Adopted Study Schedule

The Commission will consider amendments to its adopted study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/09-2012/13 period. The proposed amendments include extending the study schedule to 2013/14 and consolidating the reviews and updates on the three north valley cities into one study.

Local Agency Formation Commissions (LAFCOs) are responsible under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 for coordinating the orderly formation and development of governmental agencies and services. This includes establishing and updating spheres of influence for each city and special district to designate the territory LAFCO believes represents the affected agency's probable future boundary and service area. All boundary changes and outside service extensions must be consistent with the spheres of influence of the affected agencies with limited exceptions.

As of January 1, 2008, LAFCOs are now required to review and update spheres of influence every five years as needed. State law also requires LAFCOs to inform their sphere of influence determinations by conducting municipal service reviews to comprehensively evaluate the level and range of governmental services provided within their jurisdictions. Municipal service reviews vary in scope and can focus on a particular agency, service, or geographic region. The collective purpose in preparing these studies is to make LAFCOs more proactive and effective in fulfilling their mandate to advantageously provide for the present and future needs of the public.

A. Discussion

At its February 4, 2008 meeting, LAFCO of Napa County ("Commission") adopted a study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/09-2012/13 period. The underlying focus of the study schedule is to expand on the baseline information collected during the inaugural round of municipal service reviews and sphere of influence updates completed between the 2001/02 and 2007/08 period. In particular, this includes measuring key trends relating to the adequacy, capacity, and cost of essential governmental services supporting urban growth and development in Napa County. A copy of the current study schedule is attached.

Juliana Inman, Chair
Councilmember, City of Napa

Lewis Chilton, Commissioner
Councilmember, Town of Yountville

Joan Bennett, Alternate Commissioner
Councilmember, City of American Canyon

Bill Dodd, Vice Chair
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner
Representative of the General Public

Gregory Rodeno, Alternate Commissioner
Representative of the General Public

Keene Simonds
Executive Officer

Progress on the adopted study schedule has been slow and is largely attributed to delays in the data collection necessary to complete the municipal service reviews and sphere of influence updates. Staff has also needed to reallocate resources due to the higher-than average number of proposals received during 2008/09. This has resulted in the Commission falling a year behind in its adopted study schedule. This includes not completing the two studies calendared for 2008/09 (South County and Lake Berryessa), which remain active and are not expected to be finished until fall. Three of the four studies calendared for 2009/10 (County Service Area No. 4, Napa County Regional Parks and Open Space District, and Law Enforcement) have also fallen behind schedule and are not expected to be finished until next spring.

B. Analysis

Staff believes it would be appropriate for the Commission to amend the adopted study schedule to reflect the current progress to date. This would include extending the coverage period of the study schedule one year from 2012/13 to 2013/14. Adopting this amendment would lengthen the study schedule beyond the five year cycle period prescribed by the Legislature for preparing municipal service reviews and sphere of influence updates. This timing provision, however, is deemed directory rather than mandatory.¹ Other proposed amendments are summarized below.

- Cancel the scheduled municipal service review on transportation services (public transit and roads). This would provide staff additional time to complete other scheduled studies more directly pertinent to proposals that may come before the Commission. The Commission may wish to reschedule this municipal service review during the next study cycle if time permits.
- Reschedule the concurrent municipal service review and sphere of influence update on the Napa River Reclamation District No. 2109 from 2011/12 to 2012/13. This would allow staff to concentrate resources during 2011/12 to prepare the Central Napa Study, which includes concurrent municipal service reviews and sphere of influence updates on the City of Napa and the Napa Sanitation District. This would also provide staff additional time to prepare for the CALAFCO Annual Conference, which will be hosted by the Commission at the Silverado Resort on August 31st through September 2, 2011.
- Consolidate the concurrent municipal service reviews and sphere of influence updates on the Cities of Calistoga, St. Helena, and Town of Yountville. The consolidated study would be titled “North Napa Valley” and will help economize staff resources and better orient the Commission in understanding key regional service capacities and demands.

¹ California Government Code Section 56106 specifies any provision governing the time within which the Commission is to act shall be deemed directory rather than mandatory with the exception of certain noticing requirements.

C. Alternatives for Commission Action

The following alternative actions are available to the Commission:

Alternative One: Approve the proposed amendments to the adopted study schedule as outlined in Attachment Two with any desired changes.

Alternative Two: Continue consideration of the item to the next regular meeting and direct staff to provide additional information as needed.

Alternative Three: Take no action.

D. Recommendation

It is recommended the Commission take action consistent with Alternative One. This involves approving the proposed amendments to the adopted study schedule outlined in Attachment Two with any desired changes.

Respectfully submitted,

Keene Simonds
Executive Officer

Attachments:

- 1) Current Study Schedule
- 2) Proposed Amended Study Schedule



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
STUDY SCHEDULE (2008/09-2012/13)**

**Municipal Service Reviews (Government Code §56430)
Sphere of Influence Reviews (Government Code §56425)**

Adopted: February 4, 2008
Amended: November 3, 2008

Fiscal Year 2008/2009

South Napa County

Municipal service review will examine the governmental services provided by the City of American Canyon, American Canyon Fire Protection District, and County Service Area No. 3. The municipal service review will precede sphere of influence reviews for all three local agencies.

Lake Berryessa Area

Municipal service review will examine the governmental services provided by the Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, and the Spanish Flat Water District. The municipal service review will precede sphere of influence reviews for all three local agencies.

Fiscal Year 2009/2010

County Service Area No. 4

Municipal service review will examine the governmental services provided by County Service Area No. 4 and will precede a sphere of influence review.

Napa County Regional Park & Open Space District

Municipal service review will examine the governmental services provided by the Napa County Regional Park & Open Space District will precede the establishment of a sphere of influence review.

Napa County Mosquito Abatement District

Municipal service review will examine the governmental services provided by the Napa County Mosquito Abatement District and will precede a sphere of influence review.

Law Enforcement Services

Municipal service review will examine public law enforcement (i.e., police protection) services provided in Napa County.

Fiscal Year 2010/2011

Central Napa County

Municipal service review will examine the governmental services provided by the City of Napa, Napa Sanitation District, Silverado Community Services District, and Congress Valley Water District. The municipal service review will precede sphere of influence reviews for all four local agencies.

Napa River Reclamation District No. 2109

Municipal service review will examine the governmental services provided by the Napa River Reclamation District No. 2109 and will precede a sphere of influence review.

Transportation Services

Municipal service review will examine public transit and road services provided in Napa County.

Fiscal Year 2011/2012

Town of Yountville

Municipal service review will examine the governmental services provided by the Town of Yountville and will precede a sphere of influence review.

Circle Oaks County Water District

Municipal service review will examine the governmental services provided by the Circle Oaks County Water District and will precede a sphere of influence review.

Napa County Flood Control and Water Conservation District

Municipal service review will examine the governmental services provided by the Napa County Flood Control and Water Conservation District and will precede a sphere of influence review.

Napa County Resource Conservation District

Municipal service review will examine the governmental services provided by the Napa County Resource Conservation District and will precede a sphere of influence review.

Fiscal Year 2012/2013

City of Calistoga

Municipal service review will examine the governmental services provided by the City of Calistoga and will precede a sphere of influence review.

City of St. Helena

Municipal service review will examine the governmental services provided by the City of St. Helena and will precede a sphere of influence review.

Los Carneros Water District

Municipal service review will examine the governmental services provided by the Los Carneros Water District and will precede a sphere of influence review.

Cemetery Services

Municipal service review will examine public interment services provided in Napa County and will precede a sphere of influence review of the Monticello Public Cemetery District and the Pope Valley Cemetery District.



**LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY
STUDY SCHEDULE (2008/09-2013/14)**

**Municipal Service Reviews (Government Code §56430)
Sphere of Influence Reviews (Government Code §56425)**

Adopted: February 4, 2008
Amended: November 3, 2008
Amended: _____

Fiscal Years 2008/2009 and 2009/2010

South Napa County

Municipal service review will examine the governmental services provided by the City of American Canyon, American Canyon Fire Protection District, and County Service Area No. 3. The municipal service review will precede sphere of influence reviews for all three local agencies.

Lake Berryessa Area

Municipal service review will examine the governmental services provided by the Lake Berryessa Resort Improvement District, Napa-Berryessa Resort Improvement District, and the Spanish Flat Water District. The municipal service review will precede sphere of influence reviews for all three local agencies.

Fiscal Year 2010/2011

County Service Area No. 4

Municipal service review will examine the governmental services provided by County Service Area No. 4 and will precede a sphere of influence review.

Napa County Regional Park & Open Space District

Municipal service review will examine the governmental services provided by the Napa County Regional Park & Open Space District will precede the establishment of a sphere of influence review.

Napa County Mosquito Abatement District

Municipal service review will examine the governmental services provided by the Napa County Mosquito Abatement District and will precede a sphere of influence review.

Law Enforcement Services

Municipal service review will examine public law enforcement (i.e., police protection) services provided in Napa County.

Fiscal Year 2011/2012

Central Napa County

Municipal service review will examine the governmental services provided by the City of Napa, Napa Sanitation District, Silverado Community Services District, and Congress Valley Water District. The municipal service review will precede sphere of influence reviews for all four local agencies.

Fiscal Year 2012/2013

Circle Oaks County Water District

Municipal service review will examine the governmental services provided by the Circle Oaks County Water District and will precede a sphere of influence review.

Napa County Flood Control and Water Conservation District

Municipal service review will examine the governmental services provided by the Napa County Flood Control and Water Conservation District and will precede a sphere of influence review.

Napa County Resource Conservation District

Municipal service review will examine the governmental services provided by the Napa County Resource Conservation District and will precede a sphere of influence review.

Napa River Reclamation District No. 2109

Municipal service review will examine the governmental services provided by the Napa River Reclamation District No. 2109 and will precede a sphere of influence review.

Fiscal Year 2013/2014

North Napa Valley

Municipal service review will examine the governmental services provided by the Cities of Calistoga, St. Helena, and Town of Yountville. The municipal service review will precede sphere of influence reviews for all three local agencies.

Los Carneros Water District

Municipal service review will examine the governmental services provided by the Los Carneros Water District and will precede a sphere of influence review.

Cemetery Services

Municipal service review will examine public interment services provided in Napa County and will precede a sphere of influence review of the Monticello Public Cemetery District and the Pope Valley Cemetery District.
