



LAFCO MEETING AGENDA

Monday, August 4, 2008

4:00 P.M

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, California 94559**

Brad Wagenknecht, Chair
Brian J. Kelly, Vice-Chair
Bill Dodd, Commissioner
Jack Gingles, Commissioner
Juliana Inman, Commissioner
Cindy Coffey, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

Keene Simonds, Executive Officer
Jacqueline Gong, Commission Counsel
Brendon Freeman, Analyst
Kathy Mabry, Secretary

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Minutes of June 2, 2008

4. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT CALENDAR ITEMS

With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) *Silver Trail No. 8 District Annexation to the Napa Sanitation District (Action)*

The Commission will consider an application to annex approximately 0.75 acres of unincorporated territory to the Napa Sanitation District. The annexation is intended to facilitate the extension of public sewer service to an existing single-family residence and guest house. The County of Napa Assessor's Office identifies the affected parcel as 060-341-010.

b) **Fourth Quarter Budget Report for Fiscal Year 2007-2008 (Action)**

The Commission will receive a fourth quarter budget report for the 2007-2008 fiscal year. The budget report summarizes overall expenses through the fourth and final quarter and is being presented to the Commission to receive and file.

c) **2008-2009 Budget Contributions by Funding Agencies (Action)**

The Commission will review a report identifying the budget contributions required of its six funding agencies for 2008-2009. The report is being presented to the Commission to receive and file.

d) **Authorization to Approve Audit Expenditure (Action)**

The Commission will consider authorizing the Executive Officer to enter into an agreement with a public accounting firm for the preparation of an independent audit for the 2007-2008 fiscal year.

e) **Amendment to Fiscal Year 2008-2009 Budget (Action)**

The Commission will consider amending its 2008-2009 budget to transfer funds into an extra help account to make payments to a new staff analyst.

6. PUBLIC HEARING ITEMS

a) **City of St. Helena: Sphere of Influence Review**

The Commission will receive a report representing its scheduled sphere of influence review of the City of St. Helena. The Commission will consider a draft resolution approving the recommendation of the report to modify St. Helena's existing sphere of influence and make related statements pursuant to California Government Code Section 56425. The Commission will also consider adopting a negative declaration confirming the findings of an initial study that the modifications contemplated in the report will not have a significant effect on the environment.

PUBLIC HEARING ITEMS CONTINUED...

b) City of Calistoga: Sphere of Influence Review

The Commission will receive a report representing its scheduled sphere of influence review of the City of Calistoga. The Commission will consider a draft resolution approving the recommendation of the report to affirm with no changes Calistoga's existing sphere of influence and make related statements pursuant to California Government Code Section 56425.

c) Monticello Public Cemetery District: Sphere of Influence Review (Canceled)

This public hearing has been canceled. Staff anticipates re-noticing this item for hearing as part of the Commission's October 6, 2008 meeting.

d) Pope Valley Cemetery District: Sphere of Influence Review (Canceled)

This public hearing has been canceled. Staff anticipates re-noticing this item for hearing as part of the Commission's October 6, 2008 meeting.

7. COMMISSION ACTION ITEMS

a) Comprehensive Study of Public Cemetery Districts

The Commission will receive a final written report representing its schedule municipal service review of public cemetery districts in Napa County. The Commission will consider separate draft resolutions adopting the report's determinations pursuant to California Government Code Section 56430.

b) California Association of Local Agency Formation Commissions

The Commission will consider (a) submitting nominations for vacancies to the CALAFCO Board of Directors and (b) appointing delegates for the CALAFCO Annual Conference scheduled for September 3-5, 2008 in Los Angeles.

8. COMMISSION DISCUSSION ITEMS

a) Proposed Formation of the Villa Berryessa Water District

The Commission will receive an update on a proposal to form a new special district to serve a planned 100-lot residential subdivision in the Lake Berryessa area known as Villa Berryessa. The update will include a presentation from the applicants and is being presented for discussion.

b) Legislative Report

The Commission will receive a report on the legislative activities of the California Association of Local Agency Formation Commissions. The report summarizes the bills under consideration in the current legislative session relevant to the Commission and is being presented for discussion.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Introduction of new staff
- Report from the Napa County Transportation and Planning Agency's Growth Summit
- Letter to the Napa Valley Register, "What is LAFCO?"

10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

a) Current and Future Proposals

The Commission will receive a report from staff regarding current and future proposals. The report is being presented for information.

11. CLOSED SESSION

None

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

Monday, October 6, 2008

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours.

Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months.

Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.
