



# **LAFCO MEETING AGENDA**

**Monday, June 2, 2008**

**4:00 P.M.**

**Board Chambers, County Administration Building  
1195 Third Street, Room 305  
Napa, California 94559**

Brad Wagenknecht, Chair  
Brian J. Kelly, Vice-Chair  
Bill Dodd, Commissioner  
Jack Gingles, Commissioner  
Juliana Inman, Commissioner  
Cindy Coffey, Alternate Commissioner  
Mark Luce, Alternate Commissioner  
Gregory Rodeno, Alternate Commissioner

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Keene Simonds, Executive Officer  
Jacqueline Gong, Commission Counsel  
Kathy Mabry, Secretary

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**1. CALL TO ORDER; ROLL CALL: 4:00 P.M.**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

Minutes of May 5, 2008

**4. PUBLIC COMMENT**

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

**5. CONSENT CALENDAR ITEMS**

With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

**a) Adoption of Regular Meeting Calendar for July 2008 through December 2008 (Action)**

The Commission will consider approving a regular meeting calendar for the second half of 2008. Recommended meetings dates are August 4<sup>th</sup>, October 6<sup>th</sup>, November 3<sup>rd</sup>, and December 1<sup>st</sup>.

**b) Second Amendment to Support Services Agreement with the County of Napa (Action)**

The Commission will consider rescinding its action approving the Second Amendment to its support services agreement with the County of Napa, effective September 1, 2008. The Commission will further consider approving the Second Amendment, effective date of July 1, 2008.

**6. PUBLIC HEARING ITEMS**

**a) Adoption of Final Budget for Fiscal Year 2008-2009**

The Commission will consider a final budget from the 2008-2009 Budget Committee projecting an overall increase in operating costs of 18.3% (\$85,496). It is recommended that the Commission carry-forward \$55,000 in unexpended revenues into 2008-2009 to help offset the proposed increase.

**b) Amendments to Adopted Fee Schedule**

The Commission will consider amendments to its adopted fee schedule to include increasing the hourly staff rate from \$90 to \$97 and adding a new provision to charge an at-cost fee for using alternate legal counsel.

**7. COMMISSION ACTION ITEMS**

None

**8. COMMISSION DISCUSSION ITEMS**

**a) Comprehensive Study of Public Cemetery Districts**

The Commission will receive a report representing its schedule municipal service review of public cemetery districts in Napa County. The report is in draft-form and is being presented for discussion.

## **8. COMMISSION DISCUSSION ITEMS CONTINUED...**

### **b) Legislative Report**

The Commission will receive a report on the legislative activities of the California Association of Local Agency Formation Commissions. The report summarizes the bills under consideration in the current legislative session relevant to the Commission and is being presented for discussion.

## **9. EXECUTIVE OFFICER REPORT**

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Active Sphere of Influence Reviews for the Cities of Calistoga and St. Helena
- Napa County Transportation and Planning Agency's Growth Summit
- Staff Analyst – Extra Help Recruitment
- CALAFCO Annual Conference, Universal City, September 3, 2008 through September 5, 2008

## **10. INFORMATION ITEMS**

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

### **a) Current and Future Proposals**

The Commission will receive a report from staff regarding current and future proposals. The report is being presented for information.

## **11. CLOSED SESSION**

None

## **12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS**

## **13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:**

August 4, 2008 (subject to confirmation as part of Agenda Item No. 5a)

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Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours.

Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months.

Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.

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