



**Local Agency Formation Commission of Napa County
LAFCO of Napa County**

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Juliana Inman, Chair
Bill Dodd, Vice Chair
Lewis Chilton, Commissioner
Brian J. Kelly, Commissioner
Brad Wagenknecht, Commissioner
Joan Bennett, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

REGULAR MEETING AGENDA

Monday, December 6, 2010
County of Napa Administration Building
1195 Third Street, Board Chambers
Napa, California 94559

1. CALL TO ORDER; ROLL CALL: 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Requests by Commissioners to re-arrange agenda items will be considered by the Chair at this time.

4. PUBLIC COMMENTS

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner may request discussion of an item on the consent calendar.

a) First Quarter Budget Report for 2010-2011 (Action)

The Commission will receive and file a first quarter budget report for 2010-2011. The report compares budgeted versus actual revenues and expenses through the first three months and projects the Commission will finish the fiscal year with an operating surplus of approximately \$9,800.

b) Approval of Regular Meeting Calendar for First Half of 2011 (Action)

The Commission will consider approving a regular meeting calendar for the first six months of 2011. It is recommended the Commission approve meeting dates for February 7th, April 4th, and June 6th.

c) Meeting Minutes (Action)

The Commission will consider approving draft meeting minutes prepared for the October 4, 2010 meeting.

d) Expiring Commissioner Terms in 2011 (Information)

The Commission will receive a report identifying the member terms scheduled to expire in 2011. The report is being presented for information.

e) Designation of Chair and Vice Chair for 2011 (Information)

The Commission will receive a report regarding the designation of the Chair and Vice Chair for the 2011 calendar year. The report is being presented for information.

f) Current and Future Proposals (Information)

The Commission will receive a report summarizing current and future proposals. The report is being presented for information. No new proposals have been submitted since the October 4, 2010 meeting.

g) Report on Website Visits (Information)

The Commission will receive a report summarizing visitor traffic to the agency's new website since August 2010. The report is being presented for informational purposes only.

6. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) Concurrent Municipal Service Review and Sphere of Influence Update on County Service Area No. 4

The Commission will receive a final report from staff representing the agency's scheduled municipal service review and sphere of influence update for County Service Area No. 4. The report is being presented to the Commission to receive and file. The Commission will also consider adopting resolutions confirming the determinative statements in the final report, including updating the sphere of influence with no changes.

PUBLIC HEARING ITEMS CONTINUED...

b) Concurrent Municipal Service Review and Sphere of Influence Establishment for Napa County Regional Park and Open Space District

The Commission will receive a final report representing its scheduled municipal service review and sphere of influence establishment for the Napa County Regional Park and Open Space District. The final report includes a limited number of revisions from its draft presentation in October and is being presented to the Commission to receive and file. The Commission will also consider adopting resolutions confirming the determinative statements in the final report, including establishing a sphere of influence coterminous with the District's jurisdictional boundary.

7. ACTION ITEMS

Items calendared for action do not require a public hearing before consideration by the Commission. Applicants may address the Commission. Any other member of the public may receive permission to provide comments on any item at the discretion of the Chair.

a) Proposed Reorganization to Annex the Town Center Site to the City of American Canyon and American Canyon Fire Protection District

The Commission will consider a joint proposal from the City of American Canyon and the American Canyon Fire Protection District to annex unincorporated territory designated under the City General Plan as Town Center. The affected territory represents one contiguous area totaling 315.3 acres. Staff recommends approval of the proposal with a modification to concurrently detach a significant portion of the affected territory from County Service Area No. 4. The County Assessor identifies the affected parcels as 059-020-011, 059-020-010, 059-020-032, 059-020-029, 059-020-009, 059-020-008, 059-030-003, 059-020-026, and 059-020-030.

b) Appointments to the 2011-2012 Budget Committee

The Commission will consider appointing two members to serve with the Executive Officer on the 2011-2012 Budget Committee.

c) Financial Audit for Fiscal Year Ending June 30, 2010

The Commission will review a written report from an outside consultant auditing the agency's financial statements for the 2009-2010 fiscal year. The report is being presented to the Commission to receive and file.

8. DISCUSSION ITEMS

A member of the public may receive permission to provide comments on any item calendared for discussion at the discretion of the Chair.

a) Update on the Lake Berryessa Region Municipal Service Review

The Commission will receive an update on its scheduled municipal service review on the Lake Berryessa region. This includes receiving agency profiles on two of the three affected special districts: Lake Berryessa Resort Improvement District and the Napa Berryessa Resort Improvement District. Staff anticipates presenting a complete draft report on the municipal service review, which will include a profile on the Spanish Flat Water District, at the next regularly scheduled meeting.

9. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Ad Hoc Committee on Policies and Procedures
- California Association of Local Agency Formation Commission's 2010 Annual Conference
- Legislative Efforts to Amend Government Code Section 56133

10. CLOSED SESSION

a) Public Employee Performance Evaluation for Executive Officer

11. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

12. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

See Agenda Item No. 5b.

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal.