



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

MEETING MINUTES OF FEBRUARY 4, 2008

1. **CALL TO ORDER; ROLL CALL**

Chair Wagenknecht called the meeting to order at 4:03 p.m.

Roll was called with Regular Commissioners Dodd, Gingles, Inman, Kelly and Chair Wagenknecht present. Alternate Commissioners Luce and Rodeno were also present.

Excused: Commissioner Coffey.

Staff present: Keene Simonds, Executive Officer; Jackie Gong, Commission Counsel; and Kathy Mabry, Commission Secretary.

2. **PLEDGE OF ALLEGIANCE**

Chair Wagenknecht led the audience, staff and Commission in the Pledge of Allegiance.

3. **APPROVAL OF MINUTES: Minutes of December 3, 2007 Meeting**

At the request of the Executive Officer and due to an error with the minutes, the Commission removed this item from the agenda. Staff will bring the item back to the Commission for consideration at its next regular meeting.

4. **PUBLIC COMMENT**

Chair Wagenknecht opened the public comment period. Napa resident, Vincent Blake stated that he believes the majority of neighbors in the Milton Road area were not informed of the scheduled proceedings involving the Napa River Reclamation District's potential reorganization into a community services district (see agenda item #7b).

Chair Wagenknecht closed the public comment period.

5. **CONSENT CALENDAR**

a) Second Quarter Budget Report for Fiscal Year 2007-2008

The Commission reviewed a second quarter budget report for the 2007-2008 fiscal year.

b) Amendment to Professional Services Agreement with Baracco and Associates (Action)

The Commission amended its agreement for staff support services with Baracco and Associates by extending the term to May 31, 2008.

c) Cancellation of March 3, 2008 Regular Meeting

The Commission cancelled its March 3, 2008 meeting due to a lack of business. The next regular meeting is scheduled for April 7, 2008.

Upon motion by Commissioner Dodd and second by Commissioner Gingles, the consent calendar items were approved.

6. PUBLIC HEARING ITEMS

a) Congress Valley Water District: Sphere of Influence Review

The Commission received a written report representing its scheduled sphere of influence review of the Congress Valley Water District including the addition of four distinct areas to the sphere comprising approximately 457 unincorporated acres, pursuant to Government Code §56425.

Chair Wagenknecht opened the public hearing. No public comments were received.

Upon motion by Commissioner Dodd and second by Commissioner Gingles, the resolution affirming the sphere of influence was approved (LAFCO Resolution #2008-01).

b) Adoption of Final Study Schedule for 2008-2012

The Commission was provided with a final study schedule for 2008-2012, which calendars municipal service reviews and sphere of influence reviews for each local agency pursuant to Government Code Sections 56430 and 56425, respectively. No public comments were received.

Upon motion by Commissioner Kelly and second by Commissioner Gingles, the study schedule was adopted. Chair Wagenknecht closed the public hearing.

7. COMMISSION ACTION ITEMS

a) Draft Proposed Budget for Fiscal Year 2008-2009

Staff provided the Commission with a draft proposed budget prepared by the 2008-2009 Budget Committee. Upon motion by Commissioner Kelly and second by Commissioner Inman the Commission: 1) Approved the proposed budget for 2008-2009 as submitted; 2) Directed staff to circulate the approved proposed budget for review and comment to each funding agency; and 3) Directed staff to schedule a public hearing for the Commission to consider adopting the proposed budget at its April 7, 2008 meeting.

b) Reorganization Proceedings: Napa River Reclamation District No. 2109

Staff provided the Commission with a report estimating the timeline and cost to reorganize the Napa River Reclamation District No. 2109 into a community services district. Attached to the report were letters of opposition, including one from the District itself. Advantages and disadvantages to reorganizing the District were discussed. Public comments were received from residents Martha Blackard, Terence Keenan, Vincent Blake, and Jay Gardner. After discussion, the Commission determined that no action would be taken at this time.

c) Adoption of Policy on Political Contributions and Expenditures

Staff provided the Commission with a policy for adoption regarding the disclosure of political contributions and expenditures involving change of organization or reorganization proposals.

Upon motion by Commissioner Kelly and second by Commissioner Gingles, the policy was adopted.

8. COMMISSION DISCUSSION ITEMS

There was no discussion of this item.

9. EXECUTIVE OFFICER REPORT

The Executive Officer provided the Commission with an oral report regarding:

- Report from the CALAFCO Legislative Committee: Staff attended the last CALAFCO Legislative meeting held in Ontario, CA on 1/25/08.
- Current Study Schedule (2001-2007): Staff provided the Commission with a progress report on its current study schedule for municipal service reviews and sphere of influence reviews for the period 2001 to 2007. Staff reminded the Commission that it is slowly making progress on the current schedule, and plans to have draft MSR's for Calistoga and St. Helena to present at the April 2008 meeting.
- 2008 Work Plan: Staff stated that it will bring back the 2008 Work Plan to the Commission for review at its next meeting.

10. INFORMATION ITEMS

a) New Legislation for 2008

The Commission received a report from staff summarizing the new legislation affecting LAFCOs that became effective January 1, 2008.

b) Current and Future Proposals

Staff provided the Commission with a written report summarizing the following current and future proposals:

- Wilkins Avenue Reorganization (City of Napa)
- Golden Gate/Foster Road Reorganization (City of Napa) – *Note: A press release from the City announcing that it will withdrawal its application was attached to the report.*
- Trancas Crossing Park (City of Napa)
- Oat Hill (City of American Canyon and American Canyon Fire Protection District)
- American Canyon Town Center (City of American Canyon and American Canyon Fire Protection District).

11. CLOSED SESSION

There was no closed session.

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

There was no discussion of this item.

13. ADJOURNMENT

The meeting was adjourned at 5:01p.m. The next regular LAFCO meeting is scheduled for Monday, April 7, 2008 at 4:00 p.m.

ATTEST: Keene Simonds, Executive Officer

Prepared by:

Brad Wagenknecht, Chair

Kathy Mabry
Commission Secretary