



**Local Agency Formation Commission**  
**LAFCO of Napa County**

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**December 3, 2007**  
**Agenda Item No. 5b**

November 26, 2007

**TO:** Local Agency Formation Commission

**FROM:** Keene Simonds, Executive Officer

**SUBJECT: Adoption of Calendar for the First-Half of 2008 (Consent: Action)**  
The Commission will consider scheduling regular meetings for the first-half of the 2008 calendar year.

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The Commission's *Policy on Regular Commission Meeting Calendar* calls for the adoption of a calendar every six months. On December 4, 2006, the Commission amended the policy to state that regular meetings shall fall on the first Monday of every month at 4:00pm. With respect to the first six months of 2008, the first Monday falls on January 7, February 4, March 3, April 7, May 5, and June 2.

### **Discussion**

Staff believes the Commission's workload for the first six months of 2008 justifies scheduling meetings for every month with the exception of January. The recommendation not to schedule a meeting in January is intended to provide staff additional time to coordinate with the Commission's consultant (Baracco and Associates) in preparing the municipal service reviews remaining on the inaugural study schedule. It is expected that the consultant will complete the remaining municipal services reviews involving Calistoga, St. Helena, Monticello Public Cemetery District, and the Pope Valley Cemetery District by the February 4<sup>th</sup> meeting. It is with this in mind staff anticipates preparing and presenting sphere of influence reviews for the four referenced agencies for Commission consideration at the March 3<sup>rd</sup> meeting. The adoption of determinations included in the remaining municipal service reviews and sphere of influence reviews will complete the Commission's inaugural study schedule.

In terms of a meeting place, it has been the practice of the Commission to hold its regular meetings in the Board Chambers of the County of Napa Administration Building. Staff will continue to reserve the Board Chambers for regularly scheduled meetings unless otherwise directed by the Commission.

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Jack Gingles, Chair  
Mayor, City of Calistoga

Juliana Inman, Commissioner  
Councilmember, City of Napa

Cindy Coffey, Alternate Commissioner  
Councilmember, City of American Canyon

Brad Wagenknecht, Vice-Chair  
County of Napa Supervisor, 1st District

Bill Dodd, Commissioner  
County of Napa Supervisor, 4th District

Mark Luce, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Keene Simonds  
Executive Officer

**Recommendation**

It is recommended for the Commission to take the following action:

- 1) Adopt a regular meeting schedule for the first six months of 2008 to include February 4, March 3, April 7, May 5, and June 2.

Respectively submitted,

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Keene Simonds  
Executive Officer

Attachment:

~~1) Policy on Regular Commission Meeting Calendar~~