



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 9 (Information)

TO: Local Agency Formation Commission

PREPARED BY: Brendon Freeman, Executive Officer

MEETING DATE: June 4, 2018

SUBJECT: Executive Officer Report

SUMMARY

This item includes a summary of the Executive Officer's (EO) recent activities as well as other miscellaneous items pertaining to LAFCO. This item is for information purposes only. No formal action will be taken by the Commission as part of this item.

Recent Meetings of Note

Subsequent to the Commission's meeting on April 2, 2018, the EO participated in the following meetings related to LAFCO activities:

- April 4: Patrick Lowe and Jeff Sharp with the Flood District and Watershed Information & Conservation Council (WICC) to discuss the Countywide Water and Wastewater Municipal Service Review (MSR)
- April 6: Contra Costa LAFCO EO Lou Ann Texeira and Solano LAFCO EO Rich Seithel to interview consultants to prepare an MSR for Contra Costa LAFCO
- April 9: Ryan Klobas and Jim Lincoln with the Farm Bureau to discuss LAFCO activities
- April 9: Ali Skapyak to discuss annexation of Alston Park to Napa Sanitation District (NSD)
- April 10: County of Napa 50th anniversary of the Agricultural Preserve celebration to share LAFCO's recent action to formally honor the Ag Preserve
- April 11: Commissioner Rodeno to discuss LAFCO activities
- April 11 to April 13: CALAFCO Annual Staff Workshop in San Rafael
- April 16: Michelle McIntyre with Solano LAFCO to discuss various LAFCO matters relevant to Napa and Solano

Margie Mohler, Chair
Councilmember, Town of Yountville

Scott Sedgley, Commissioner
Councilmember, City of Napa

Kenneth Leary, Alternate Commissioner
Councilmember, City of American Canyon

Brad Wagenknecht, Vice Chair
County of Napa Supervisor, 1st District

Diane Dillon, Commissioner
County of Napa Supervisor, 3rd District

Ryan Gregory, Alternate Commissioner
County of Napa Supervisor, 2nd District

Gregory Rodeno, Commissioner
Representative of the General Public

Vacant, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer

- May 8: John Stewart with Los Carneros Water District to discuss Countywide Water and Wastewater MSR
- May 9: Tim Healy and Andrew Damron with NSD to discuss Countywide Water and Wastewater MSR
- May 11: Napa City/County Managers meeting to provide an update on Countywide Water and Wastewater MSR
- May 14: Ryan Klobas with the Farm Bureau to discuss LAFCO activities
- May 14: Farm Bureau Land Use Committee teleconference meeting to provide update on South County Region MSR and a potential sphere study area
- May 14: Napa City Councilmember Doris Gentry and Assistant City Manager Peter Pirnejad to discuss various activities that involve both LAFCO and the City
- May 16: Commissioner Sedgley to discuss LAFCO activities
- May 17: Policy Committee (Mohler and Rodeno) to discuss sphere policies
- May 18: City of Napa General Plan 2040 Urban Tech Talk community meeting
- May 22: Molly Rattigan with the County to discuss South County Region MSR
- May 24: Countywide Water and Wastewater MSR focus group to discuss draft request for proposals
- May 24: WICC meeting presentation on Countywide Water and Wastewater MSR
- May 25: Napa Senior Planner Karlo Felix to receive update on all projects that involve both LAFCO and the City

CALAFCO Annual Staff Workshop

As noted above, the 2018 CALAFCO Annual Staff Workshop was held from April 11 through April 13 in San Rafael. The EO participated as a panel speaker for a breakout session on strategic planning. A letter of appreciation from Amador LAFCO's EO, Roseanne Chamberlain, is included as Attachment One.

Special District Leadership Academy Conference

From July 9 through July 11, the EO will attend the California Special District Association's Leadership Academy Conference in Napa. Notable scheduled items to be discussed include building a foundation for good governance, fulfilling your organization's mission, best practices for communication and outreach, and defining board/staff roles and relationships.

ATTACHMENT

- 1) Correspondence from Amador LAFCO Executive Officer (April 16, 2018)

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

P.O. BOX 22-1292 ♦ SACRAMENTO, CA 95822
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RECEIVED

April 16, 2018

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Napa LAFCO Commissioners and Alternates
Brendon Freeman, Executive Officer
1030 Seminary Street, Suite B
Napa, CA 94559-2409

NAPA COUNTY
LAFCO

Dear Commissioners and Alternates:

Thank you for enabling Brendon Freeman to present a workshop session at the recent CALAFCO workshop. His presentation about strategic planning was clear and informative. Amador LAFCO commissioners and I will benefit from the information and experiences shared by Brendon.

It was especially good to understand the challenges associated with strategic planning sessions. Amador LAFCO has considered, but not yet authorized, a strategic planning workshop to develop long range goals and establish its local priorities. Brendon gave me many good ideas for enhancing the success of such a strategic planning session and for getting the most value from the effort and expense of developing a strategic plan.

Sincerely,

Roseanne Chamberlain
Executive Officer