



**Local Agency Formation Commission of Napa County
LAFCO of Napa County**

1700 Second Street, Suite 268
Napa, California 94559
(707) 259-8645 Telephone
<http://napa.lafco.ca.gov>

Brian J. Kelly, Chair
Juliana Inman, Vice Chair
Lewis Chilton, Commissioner
Bill Dodd, Commissioner
Brad Wagenknecht, Commissioner
Joan Bennett, Alternate Commissioner
Mark Luce, Alternate Commissioner
Gregory Rodeno, Alternate Commissioner

SPECIAL MEETING AGENDA

2:00 P.M.

Monday, December 7, 2009

American Canyon City Hall

4381 Broadway Street, Council Chambers

American Canyon, California 94503

1. CALL TO ORDER; ROLL CALL: 2:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Minutes of October 5, 2009

4. PUBLIC COMMENTS

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

5. COMMISSION WORKSHOP

The Commission will hold a workshop to review and discuss its planning and regulatory responsibilities under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. No substantive actions will be taken. The Commission may give direction to staff to prepare items for presentation and possible action at future meetings. No written reports are associated with any workshop item.

a) Workshop Introduction

Staff will provide an overview on the topics agendized for discussion as part of the workshop.

b) Statewide LAFCO Themes and Trends

The Commission will receive a presentation from CALAFCO Executive Director Bill Chiat discussing current and emerging statewide themes and trends among LAFCOs.

c) Island Annexation Program

The Commission will receive a presentation from staff outlining an island annexation program to eliminate unincorporated areas entirely or substantially surrounded by City of Napa.

d) Proposal Review Factors and Imposing Terms and Conditions

The Commission will receive a presentation from staff discussing the factors required for review for all change of organization or reorganization proposals as well as its authority to impose terms and conditions.

e) Goals and Objectives

Commissioners will discuss their goals and objectives for the agency over the next two years.

6. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

a) Approval of Meeting Calendar for First Half of 2010

The Commission will consider approving a meeting calendar for the first six months of 2010 to include February 1st, April 5th, May 3rd, and June 7th.

CONSENT ITEMS CONTINUED...

b) Amendment to Adopted Fee Schedule

The Commission will consider amendments to its adopted fee schedule to reflect new filing charges for the Department of Fish and Game for lead agencies under the California Environmental Quality Act.

c) Expiring Commissioner Terms in 2010

The Commission will receive a report identifying the Commissioner terms scheduled to expire in 2010. The report is being presented for information.

d) Designation of Chair and Vice-Chair for 2010

The Commission will receive a report regarding the designation of the Chair and Vice-Chair for the 2010 calendar year. The report is being presented for information.

7. PUBLIC HEARING ITEMS

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

a) Ratification of an Outside Service Agreement Approval for the Napa Sanitation District Involving 4220 Jefferson Street in the City of Napa

The Commission will consider ratifying an outside service agreement approved by the Chair authorizing the Napa Sanitation District to provide public sewer service to 4220 Jefferson Street in Napa to address a public health threat. Staff recommends ratification approval along with waiving the application fee. The affected territory is 0.63 acres in size and identified by the County Assessor's Office as 038-581-002.

8. ACTION ITEMS

a) Trancas Crossing Park Annexation to the City of Napa (3:30 P.M.)

The Commission will consider a proposal from the City of Napa to annex 33.3 acres of unincorporated land located immediately northeast of the intersection of Old Soscol Avenue and Old Trancas Street. The proposal is intended to facilitate the planned development of a public park. Modifications to the proposal are recommended to exclude a 0.2 acre portion of the affected territory along with requiring concurrent detachment from County Service Area No. 4. The affected territory is identified by the County Assessor's Office as 038-190-020.

b) Comments on the County of Napa's Draft Environmental Impact Report on Napa Pipe

The Commission will review a draft letter prepared by staff commenting on the County of Napa's Draft Environmental Impact Report on Napa Pipe. The Commission will consider authorizing the Chair to sign the draft letter with any desired amendments.

c) Appointments to the 2010-2011 Budget Committee

The Commission will consider appointing two members to serve with the Executive Officer on the 2010-2011 Budget Committee.

d) Notice of Expiring Term: Regular Public Member

The city and county members will provide direction to staff with respect to addressing the impending expiring term of the regular public member position.

9. DISCUSSION ITEMS

a) Report from 2009 CALAFCO Annual Conference

The Commission will receive a verbal report from staff and commissioners on issues discussed at the 2009 Annual Conference of the California Association of Local Agency Formation Commissions.

b) Current and Future Proposals

The Commission will receive a report regarding current and future proposals. The report is being presented to the Commission for information.

10. EXECUTIVE OFFICER REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Legislative Update
- City of American Canyon Sphere of Influence Update
- Lake Berryessa Region Municipal Service Review

11. CLOSED SESSION

a) Public Employee Performance Evaluation

Title: Executive Officer

12. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:

See Agenda Item No. 6a

Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:

LAFCO Office
1700 Second Street
Napa, California 94558

County Administration Office
1195 Third Street
Napa, California 94558

American Canyon Administrative Office
4381 Broadway Street
American Canyon, California 94503