



**Local Agency Formation Commission of Napa County  
LAFCO of Napa County**

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1700 Second Street, Suite 268  
Napa, California 94559  
(707) 259-8645 Telephone  
<http://napa.lafco.ca.gov>

Juliana Inman, Chair  
Bill Dodd, Vice Chair  
Lewis Chilton, Commissioner  
Brian J. Kelly, Commissioner  
Brad Wagenknecht, Commissioner  
Joan Bennett, Alternate Commissioner  
Mark Luce, Alternate Commissioner  
Gregory Rodeno, Alternate Commissioner

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## **REGULAR MEETING AGENDA**

Monday, June 7, 2010  
County of Napa Administration Building  
1195 Third Street, Board Chambers  
Napa, California 94559

**1. CALL TO ORDER; ROLL CALL: 4:00 P.M.**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

Requests to re-arrange agenda items will be considered at this time.

**4. PUBLIC COMMENTS**

In this time period, anyone may comment to the Commission regarding any subject over which the agency has jurisdiction. No comments will be allowed involving any subject matter that is scheduled for hearing, action, or discussion as part of the current agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

**5. CONSENT ITEMS**

All items calendared as consent are considered ministerial or non-substantive. With the concurrence of the Chair, a Commissioner or member of the public may request discussion of an item on the consent calendar.

**a) Abandonment of Borrette Lane No. 8 Annexation to the Napa Sanitation District (Action)**

The Commission will receive a report from staff confirming the conditions associated with the Borrette Lane No. 8 Annexation to the Napa Sanitation District proposal have not been satisfied and the proceedings have been abandoned. The report is being presented to receive and file.

**b) Approval of Regular Meeting Calendar for Second Half of 2010 (Action)**

The Commission will consider approving a regular meeting calendar for the last six months of 2010. It is recommended the Commission approve meeting dates for August 2<sup>nd</sup>, October 4<sup>th</sup>, and December 6<sup>th</sup>.

**c) Authorization to Approve Audit Expenditure (Action)**

The Commission will consider authorizing the Chair to enter into an agreement with Gallina LLP for the preparation of an independent audit for the 2009-2010 fiscal year at a cost of \$4,725.

**d) Meeting Minutes for May 3, 2010 (Action)**

The Commission will consider approving meeting minutes for May 3, 2010.

**e) Current and Future Proposals (Information)**

The Commission will receive a report summarizing current and future proposals. The report is being presented for information only.

**6. PUBLIC HEARING ITEMS**

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than five minutes unless additional time is permitted by the Chair.

**a) Sphere of Influence Update on the City of American Canyon: Continuation**

The Commission will continue to review its scheduled sphere of influence update on the City of American Canyon. This includes receiving a revised final report from staff recommending the addition of four distinct areas totaling approximately 543 unincorporated acres. The Commission will consider adopting resolutions updating American Canyon's sphere of influence consistent with the recommendation of the revised final report.

**PUBLIC HEARING ITEMS CONTINUED...**

**b) Adoption of a Final Budget for Fiscal Year 2010-2011**

The Commission will consider adopting a final budget for 2010-2011 totaling \$413,480. The recommended final budget is nearly identical to the proposed budget adopted by the Commission in April and would reduce expenses by 16.8% over the current fiscal year. The recommended final budget also continues to incorporate several key changes to the budget process, including the elimination of apportioning annual reserves and contingencies in favor of maintaining three months of operating reserves in the fund balance.

**7. ACTION ITEMS**

Items calendared for action do not require a public hearing before consideration by the Commission. A member of the public may receive permission to provide comments on any item at the discretion of the Chair.

**a) Amendments to Adopted Study Schedule**

The Commission will consider amendments to its adopted study schedule calendaring municipal service reviews and sphere of influence updates for the 2008/09-2012/13 period. The proposed amendments include extending the study schedule to 2013/14 and consolidating the reviews and updates on the three north valley cities into one study.

**b) Proposal to Establish Voting Regions within CALAFCO**

The Commission will review a proposal by the California Association of Local Agency Formation Commissions to establish four voting regions for purposes of electing directors. Staff recommends the Commission support the proposal due to extenuating circumstances.

**8. DISCUSSION ITEMS**

Items calendared for discussion do not require a public hearing. A member of the public may receive permission to provide comments on any item at the discretion of the Chair.

**a) Legislative Report**

The Commission will receive a status report on the second year of the 2009-2010 session of the California Legislature as it relates to bills directly or indirectly effecting Local Agency Formation Commissions. The status report is being presented for discussion only.

**9. EXECUTIVE OFFICER REPORT**

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, and special projects. This includes, but is not limited to, the following topics:

- Ad Hoc Committee on Policies and Procedures
- Agency Correspondence

**10. COMMISSIONER COMMENTS; REQUEST FOR FUTURE AGENDA ITEMS**

**11. ADJOURNMENT TO NEXT REGULAR SCHEDULED MEETING:**

See Agenda Item 5b

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Materials relating to an item on this agenda that have been submitted to the Commission after distribution of the agenda packet are available for public inspection at the LAFCO office during normal business hours. Commissioners are disqualified from voting on any proposals involving entitlements of use if they have received campaign contributions from an interested party. The law prohibits a Commissioner from voting on any entitlement when he/she has received a campaign contribution(s) of more than \$250 within 12 months of the decision, or during the proceedings for the decision, from any interested party involved in the entitlement. An interested party includes an applicant and any person with a financial interest actively supporting or opposing a proposal. If you intend to speak on any hearing item, please indicate in your testimony if you have made campaign contributions totaling \$250 or more to any Commissioner during the past 12 months. Any member of the public requiring special assistance with respect to attending or listening to the meeting should contact LAFCO staff 24 hours in advance at (707) 259-8645.

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**THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:**

LAFCO Office  
County of Napa Administration Building