



**Local Agency Formation Commission**  
**LAFCO of Napa County**

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**August 2, 2010**  
**Agenda Item No. 7b (Action)**

July 26, 2010

**TO:** Local Agency Formation Commission

**FROM:** Keene Simonds, Executive Officer

**SUBJECT: California Association of Local Agency Formation Commissions:  
Annual Conference Items**

The Commission will consider appointing a delegate and alternate delegate for the California Association of Local Agency Formation Commission's annual conference scheduled for October 6-8, 2010 in Palm Springs. The Commission will also consider submitting nominations for CALAFCO board vacancies and achievement awards.

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The California Association of Local Agency Formation Commissions (CALAFCO) was established in 1971 to assist members in fulfilling their duties to coordinate the orderly formation and development of governmental agencies and services. Key services include facilitating information sharing among members by organizing annual conferences and workshops as well as providing technical assistance through training classes. CALAFCO also serves as a resource to the Legislature and actively drafts and reviews new legislation. CALAFCO's membership currently includes 56 of the 58 LAFCOs.

**A. Discussion**

Riverside LAFCO is hosting the 2010 CALAFCO Annual Conference on October 6-8, 2010 at the Hilton in Palm Springs. Conference materials are attached. It is expected Napa LAFCO ("Commission") will be represented by Commissioners Bennett, Dodd, Inman, Kelly, and Wagenknecht along with the Executive Officer, Analyst, and Counsel.

***Conference Appointments and Board Elections***

CALAFCO requests each LAFCO appoint a delegate and alternate delegate to participate in the organization's business meeting held on the second day of the conference. The business meeting provides an opportunity for CALAFCO to address current issues and matters of interest to the members. This year's business meeting will be highlighted by implementing a new voting process for electing Board members. This new process was approved by mail-ballot in July 2010 and includes two key changes aimed at improving statewide representation within CALAFCO. First, the Board has been expanded from 15 to 16 seats with four seats dedicated each to county, city, district, and public members.

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Juliana Inman, Chair  
Councilmember, City of Napa

Lewis Chilton, Commissioner  
Councilmember, Town of Yountville

Joan Bennett, Alternate Commissioner  
Councilmember, City of American Canyon

Bill Dodd, Vice Chair  
County of Napa Supervisor, 4th District

Brad Wagenknecht, Commissioner  
County of Napa Supervisor, 1st District

Mark Luce, Alternate Commissioner  
County of Napa Supervisor, 2nd District

Brian J. Kelly, Commissioner  
Representative of the General Public

Gregory Rodeno, Alternate Commissioner  
Representative of the General Public

Keene Simonds  
Executive Officer

Second, the Board's elections have been changed from at-large to regional voting. Regions are defined by geography to include northern, central, coastal, and southern. Each region elects one county, city, district, and public member from among their respective ranks. The Commission has been assigned to the coastal region.

All 16 seats on the newly constituted Board are up for election in October. Two of the seats in each region will be designated as two-year terms while the remaining two seats will be designated as one-year terms. Actual terms will be determined by lot after the elections. All subsequent elections will be for two-term terms.

CALAFCO has circulated a memorandum to each LAFCO inviting nominations to serve on the Board. Nominations must be signed by the respective LAFCO Chair and include a completed resume form for the candidate. The deadline for submitting nominations is Friday, September 3, 2010. Candidates may also be nominated from the floor prior to the election. The election on all nominations will be held on the morning of Thursday, October 7, 2010. Alternate members are eligible for nomination.

### ***Achievement Award Nominations***

The conference also provides an opportunity for LAFCOs to nominate persons or projects for CALAFCO's various achievement awards. The awards were established in 1997 and currently include 10 categories ranging from Most Effective Commission to Legislator of the Year. The Commission has received three awards, which are listed below.

- Most Effective Commission, 2009
- Project of the Year, 2004  
(Comprehensive Water Service Study)
- Outstanding Government Leadership Award, 2002  
(Relating to the Formation of County Service Area No. 4)

The deadline for submitting nominations is Friday, September 3, 2010. Award winners will be announced during the banquet dinner scheduled for Thursday, October 7, 2010.

### **B. Analysis**

It would be fitting for the Commission to appoint Chair Inman and Vice Chair Dodd as the delegate and alternate delegate, respectively, for the conference given both are expected to attend. Commissioners should also give serious consideration to running for one of the open seats on the CALAFCO Board. Markedly, having a representative on the Board would help ensure the Commission has direct influence in guiding CALAFCO's legislative activities and priorities in a manner consistent with the present and future needs of areas such as Napa County. This includes advocating for the amendment to Government Code Section 56133 to provide LAFCOs more freedom in approving outside service extensions lying outside agencies' spheres of influence.

Staff also respectfully suggests the Commission consider submitting a nomination under the "Project of the Year" category for its recently completed municipal service review and sphere of influence update on the Napa County Mosquito Abatement District (NCMAD). This study was prepared by Analyst Brendon Freeman and provides a thorough assessment of the level and range of vector related services provided by NCMAD in a narrative format equally informing Commissioners and the general public. Though the topic is often overlooked, the study makes a number of pertinent determinations highlighting the relationship between vector control services and growth management in Napa County. The study was well received by NCMAD as being fair and accurate and it serves as an effective template in presenting and analyzing service related demands and capacities simply and effectively.

### **C. Recommendation**

It is recommended the Commission consider taking the following actions:

- 1) Appoint one delegate and one alternate delegate to represent the agency at the 2010 CALAFCO Annual Conference;
- 2) Determine if any of its members would like to be nominated for one of the open positions on the CALAFCO Board and direct the Executive Officer to work with the Chair to complete the necessary forms as needed; and
- 3) Determine if any of its members would like to submit nominations for the CALAFCO achievement awards categories and direct the Executive Officer to work with the Chair to complete the necessary forms as needed.

Respectfully submitted,

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Keene Simonds  
Executive Officer

#### Attachments:

- ~~1) CALAFCO Packet for Board Nominations~~
- ~~2) CALAFCO Packet for Achievement Award Nominations~~