



Local Agency Formation Commission of Napa County
Subdivision of the State of California

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We Manage Local Government Boundaries, Evaluate Municipal Services, and Protect Agriculture

Agenda Item 5a (Consent/Action)

TO: Local Agency Formation Commission

PREPARED BY: Stephanie Pratt, Clerk/Jr. Analyst *SP*

MEETING DATE: August 5, 2024

SUBJECT: Approval of Meeting Minutes: June 3, 2024 Special Meeting

SUMMARY AND RECOMMENDATION

This is a consent item for formal action. Accordingly, if interested, the Commission is invited to pull this item for additional discussion with the concurrence of the Chair.

The Commission will consider approving the draft meeting minutes prepared by staff for the June 3, 2024 special meeting, included as Attachment 1.

Staff recommends approval of draft meeting minutes.

ATTACHMENT

- 1) Draft Minutes for June 3, 2024 Special Meeting

Margie Mohler, Commissioner
Councilmember, Town of Yountville

Beth Painter, Commissioner
Councilmember, City of Napa

Mariam Aboudamous, Alternate Commissioner
Councilmember, City of American Canyon

Anne Cottrell, Chair
County of Napa Supervisor, 3rd District

Belia Ramos, Commissioner
County of Napa Supervisor, 5th District

Joelle Gallagher, Alternate Commissioner
County of Napa Supervisor, 1st District

Kenneth Leary, Vice Chair
Representative of the General Public

Eve Kahn, Alternate Commissioner
Representative of the General Public

Brendon Freeman
Executive Officer



LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY SPECIAL MEETING MINUTES OF MONDAY, JUNE 3, 2024

1. WELCOME AND CALL TO ORDER; ROLL CALL

Chair Cottrell called a special meeting of June 3, 2024, to order at 1:02 P.M.

At the time of roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Anne Cottrell, Chair	Joelle Gallagher (<i>arrival 1:07 pm</i>)	Brendon Freeman, Executive Officer
Kenneth Leary, Vice Chair (<i>Absent</i>)	Eve Kahn (<i>Voting</i>)	Dawn Mittleman Longoria, Assistant Executive Officer
Margie Mohler	Mariam Aboudamous (<i>Absent</i>)	Gary Bell, Commission Counsel
Beth Painter		Stephanie Pratt, Clerk/Jr. Analyst
Belia Ramos (<i>arrival 1:04 pm</i>)		

2. PLEDGE OF ALLEGIANCE

Commissioner Mohler led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Chair Cottrell asked if there were any requests to rearrange the agenda. There were no requests.

Upon motion by Commissioner Mohler and second by Commissioner Painter, the Commission unanimously adopted the agenda as submitted by the following vote:

VOTE:

AYES: COTTRELL, KAHN, MOHLER, PAINTER, RAMOS

NOES: NONE

ABSENT: LEARY

ABSTAIN: NONE

4. PUBLIC COMMENTS

Chair Cottrell invited members of the audience to provide public comment. No public comments were received.

5. COMMISSION WORKSHOP

The Commission held a public workshop and discussion to provide direction to staff regarding: (1) the Support Services Agreement (SSA) with Napa County; and (2) becoming a more independent LAFCO. The Commission directed staff to return at the August regular meeting with additional information related to the scope of services provided under the SSA, current costs of those services, and potential areas of improvement. As part of this direction, Commission Counsel agreed to contact County Counsel to discuss parameters for potential amendments to the SSA and clarify the staffing model in which LAFCO employees are contracted County employees on loan to LAFCO.

6. CONSENT ITEMS

Action Items:

- Approval of Meeting Minutes: April 25, 2024 Special Meeting
- Budget Adjustment No. 2 for Fiscal Year 2023-24
- Rescind Resolution No. 2023-11

Receive Report for Information Only:

- Third Quarter Budget Report for Fiscal Year 2023-24
- Current and Future Proposals
- Legislative Report
- 2024 CALAFCO Staff Workshop Summary

Consent Item 6f Legislative Report was pulled for discussion. Assembly Bill 3277 related to ad valorem property taxes for newly formed special districts was discussed. In addition, the Commission discussed Ballot Initiative #1935, also known as the “Taxpayer Protection and Government Accountability Act”. The Commission requested staff return at the August meeting with informational updates on these items.

Upon motion by Commissioner Mohler and second by Commissioner Painter, all other consent items were approved by the following vote:

VOTE:

AYES: COTTRELL, KAHN, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: LEARY
ABSTAIN: NONE

7. PUBLIC HEARING ITEMS

a) Final Budget for Fiscal Year 2024-25, Amendment to the Schedule of Fees and Deposits, and Work Program for Fiscal Year 2024-25

Upon motion by Commissioner Mohler and second by Commissioner Kahn, the Commission unanimously adopted the Final Budget for Fiscal Year 2024-25 by resolution with a revision to draw down on reserves to fund the remaining consultant services expenses associated with the Countywide Fire and Emergency Medical Services Municipal Service Review, thereby reducing the LAFCO dues for each city proportionally which will appear in the budget as reducing intergovernmental revenues, by the following vote:

VOTE:

AYES: COTTRELL, KAHN, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: LEARY
ABSTAIN: NONE

Upon motion by Commissioner Painter and second by Commissioner Mohler, the Commission unanimously adopted the Amendment to the Schedule of Fees and Deposits and Work Program for Fiscal Year 2024-25 as submitted by the following vote:

VOTE:

AYES: COTTRELL, KAHN, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: LEARY
ABSTAIN: NONE

8. ACTION ITEMS

a) Proposed Redwood Road/Ruston Lane Annexation to the Napa Sanitation District and Associated CEQA Findings

The Commission approved a proposal for the annexation of one parcel totaling approximately 1.59 acres in size to the Napa Sanitation District. The affected territory is located at 2550 Redwood Road and identified as Assessor Parcel Number 007-261-003. The annexation is exempt from the California Environmental Quality Act.

Upon motion by Commissioner Painter and second by Commissioner Mohler, the Commission unanimously adopted the annexation as submitted by the following vote:

VOTE:

AYES: COTTRELL, KAHN, MOHLER, PAINTER, RAMOS
NOES: NONE
ABSENT: LEARY
ABSTAIN: NONE

9. DISCUSSION ITEMS

a) Report From University of California Berkeley on LAFCO and Water System Consolidation

The Commission received a report from the University of California Berkeley related to LAFCOs and water system consolidations.

Public members Gary Margadant addressed the Commission followed by Asia Jones from Water Audit CA.

The Commission requested staff contact the Napa County Groundwater Sustainability Agency to discuss how groundwater issues may be affected by any future consolidation efforts.

10. COMMISSIONER COMMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Commissioner Mohler was contacted by Senator Corazon who is taking over for Cecelia Aguiar-Curry and was looking to learn more about LAFCO.

11. ADJOURNED AT 3:24 PM TO NEXT SCHEDULED MEETING

Monday, August 5, 2024, at 2:00 P.M. at the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd floor, Napa, CA 94559.

Anne Cottrell, LAFCO Chair

ATTEST:

Brendon Freeman, Executive Officer

Prepared by:

Stephanie Pratt, Clerk/Jr. Analyst